



# Service Opportunities



***Drawing the spiritually thirsty to the well of living water,  
by creating environments that will lead people to  
love God, love each other, and love the world.***

**SpringWell Church**  
4369 Wade Hampton Blvd.  
Taylors, SC 29687  
864.268.2299  
info@springwell.org  
www.springwell.org  
**Revised 01/27/2009**

## Table of Contents

### Acts 1:8 Ministries:

Central Community Ministries	5
EPIC Adventures	5

### Adult Discipleship

Teachers/Facilitators	6
-----------------------	---

### Adventureland Children's Ministries

Administration	7
AV Techs	7
Big Events Coordinator	7
Creative Artist	7
Game Director	7
Custodian	7
Group Leaders	7
Hallmarkers	7
Hospitality Room	7
Master Teacher	7
MMO: Mothers Morning Out	7
Musicians	8
Nursery Care	8
Photographer/Videographer	8
Puppet Team	8
Sign-In Desk	8

### Campus Support

Carpenters Team	9
Decorating Team	9
Electrician Team	9
Landscapers	9
Light Bulb Team	9
Maintenance/Handyman Team	9
Painter Team	9
Set-Up & Team- Down Team	9
Sign/Marquee	9
Window Crew	9

### Care Ministries:

Baptism Team	10
Card Writing Team	10
Counseling Team	10
Encourager	10
Financial	10
One on One	10
Prayer Partners	10
Pre-Marital	10
Support and Recovery	10
Struggling Marriage	10
Funeral Support	10
Hospital	10
Prayer Team	10

<b>Creative Arts: Media</b>	
Camera Operator	11
DVD/CD Duplication	11
Graphics Team	11
Lighting Team	11
Resource Development	11
Sound Tech	11
Stage Hand	11
Video Editing	11
<b>Creative Arts: Worship &amp; Music</b>	
Director	12
Lead Worshiper	12
Musician	12
Producer	12
Set Designer/Builder	12
Worship Team	12
<b>Growth Groups</b>	
Growth Group Leaders	13
Growth Group Members	13
Growth Group Coordinators	13
Growth Group Coaches	13
<b>Guest Services</b>	
Parking Lot Team	14
Greeters Team	14
Usher Team	14
Welcome/Information Team	14
Café/Retail Team	14
Security Team	14
First Aid Team	14
Volunteer Central Team	14
<b>Student Ministries</b>	
Check In Team	15
Data Entry	15
Computer Tech	15
Lighting Tech	15
Security Team	15
Set-Up Team	15
Small Group Leader	15
Sound Tech	15
<b>Operations Ministries</b>	
Administrative Support	16
Daily Receptionist	16
Graphic Design	16
Web Site Development	16
<b>Organizational Ministries</b>	
Elders/Trustees	17
Business Advisory Team	17
Ministry Advisory Team	17
Volunteer Advisory Team	17



## Understanding the Service Opportunities Listing

**Example:**

**Overall Ministry with Key Staff Contact**  
Contact this person if you have an idea for a new ministry within this ministry area

**Ministry Name**

**Adventureland Children's Ministries**  
Staff Contact: Chip Joiner

**A/V Techs**

A/V Techs help provide a quality experience in Adventureland through audio, video and lights.

**Chip Joiner**

**864-268-2299**

**Ministry Description**

**Key volunteer staff or leader to contact regarding this ministry**



Ongoing Ministry - Ministries marked with this symbol are ones that are ongoing throughout the year



Seasonal Ministry - Ministries marked with the star symbol are ministries that occur at specific times during the year. Please see the description or call the key contact for more information



"First Steps" Ministry - Ministries marked with the footprint symbol are ministries that give you the opportunity to get your "feet wet" as you try it out to see if it's a good fit for your skills, talents, and spiritual gifts. Most of these ministries will offer one or two month service opportunities

## Acts 1:8 Ministries

Staff Contact: Dan Elmore



**Central Community Ministries    Ellis Beddingfield**

**864-232-9797**

The mission of Central Community Ministries is to mobilize volunteers to show the love of Christ by responding to the needs of people in Greenville, SC. Visit [www.ccmsc.org](http://www.ccmsc.org) for ways to serve. Practical serving opportunities include; painting and construction projects, inner-city children's outreach, sports camps, and much more.



**EPIC Adventures**

**Bill Simmons**

**864-268-2299 x 19**

EPIC Adventures are yearly mission trips that impact the world for Christ. Trips are stateside and international in scope. A schedule of mission opportunities will be available on our website throughout the year.

## Adult Discipleship

Staff Contact: Todd Carpenter



**Teachers/Facilitators**

**Todd Carpenter**

**864-268-2299 x15**

Our Adult Discipleship takes place in various settings and times. Some classes require the need for a teacher and other are DVD materials and need only a committed facilitator.

<b>TYPE OF CLASS</b>	<b>CLASS NAME</b>	<b>TEACHER OR FACILITATOR</b>
<b>Membership Classes</b>	Fresh Start w/God (New Believers)	Teacher
	SpringWell 101 (Membership)	Teacher
	SpringWell 201 (Maturity)	Teacher
	SpringWell 301 (Ministry)	Teacher
	SpringWell 401 (Mission)	Teaher

## Adventureland Children's Ministries

Staff Contact: Chip Joiner



### Administration

Chip Joiner

864-268-2299 x11

Administrative support provides assistance in preparing for Sunday services and special events. Tasks include making copies, filing, making phone calls, and other office duties.



### A/V Techs

Chip Joiner

864-268-2299x11

Techs help provide a quality experience in Adventureland through audio, video and lights.



### Big Events Coordinator

Chip Joiner

864-268-2299 x11

Serve as the Big Events Coordinator putting together large events for children. This is well suited for a person with experience in project management.



### Creative Artists

Chip Joiner

864-268-2299 x11

Creative Artist's oversee the development of creating the "look" of children's rooms and stages.



### Game Director

Chip Joiner

864-268-2299 x11

The game director plans and organizes games for Sunday morning services that help share God's truth to children.



### Custodian

Chip Joiner

864-268-2299 x11

Custodian assist Adventureland with clean-up before and after children services and big events.



### Group Leader

Chip Joiner

864-268-2299 x11

Group Leaders oversee a specific age group and facilitate appropriate lessons.



### Hallmarkers

Chip Joiner

864-268-2299 x11

This vital team provides support and care to children and their families by writing notes, get well cards, and birthday cards.



### Hospitality Room

Chip Joiner

864-268-2299 x11

Individuals on this team serve the volunteers by setting up the coffee and snack room.



### Master Teacher

Chip Joiner

864-268-2299 x14

Master Teachers facilitate lessons in large group environments such as the Cove and Preschool areas.



### MMO: Mother's Morning Out

Robin Kemp

864-268-2299 x20

MMO is an exciting, fun-filled, educational based program with children at the center.

## Adventureland Children's Ministries

Staff Contact: Chip Joiner

### Musicians

**Chip Joiner**

**864-268-2299 x11**

Musicians lead worship experiences for children. Everything from fun, action songs to thoughtful worship.



### Photographer/Videographer **Chip Joiner**

**864-268-2299 x11**

Photographer and videographers capture life on Sundays and during Big Events.



### Puppet Team

**Jennifer Eleazer**

**864-268-2299 x14**

This team uses puppets to present practical truths to children of all ages.



### Nursery Care

**Renee Simmons**

**864-469-9950**

This ministry provides loving care for our newborns up to two years old during Sunday morning services.



### Sign-In Desk

**Jennifer Eleazer**

**864-268-2299 x14**

This team oversees the check in and check out of all children during a service.

## Campus Support

Staff Contact: Greg Roberts



**Carpenters Team**

**Greg Roberts**

**864-268-2299 x27**

This team provides carpentry skills for facilities projects.



**Decorating Team**

**Greg Roberts**

**864-268-2299 x27**

This ministry is our team that seasonally decorates the main lobby. Join this team and continue the excellence of creating and inviting a warm atmosphere.



**Electrician Team**

**Greg Roberts**

**864-268-2299 x27**

This team provides electrician skills for facilities projects.



**Landscaping Team**

**Greg Roberts**

**864-268-2299 x27**

This team provides landscaping skills such as mulching, shrub and flower care, and general yard maintenance.



**Light Bulb Team**

**Greg Roberts**

**864-268-2299 x27**

This team replaces light bulbs and repairs fixtures.



**Maintenance/Handyman Team**

**Greg Roberts**

**864-268-2299 x27**

This team provides skilled tradesman or weekend warriors an opportunity to care for facilities in general repair and light construction.



**Painter Team**

**Greg Roberts**

**864-268-2299 x27**

This team uses their skill in painting to keep our facilities looking fresh and clean.



**Set-Up and Tear Down Team**

**Greg Roberts**

**864-268-2299 x27**

This team supports events, conferences, concerts, and Sunday services in setting-up and tearing down chairs, tables and other needs.



**Sign/Marquee**

**Greg Roberts**

**864-268-2299 x27**

This team changes the text on our sign twice a week (Monday and Thursday).



**Window Crew**

**Greg Roberts**

**864-268-2299 x27**

This team serves in cleaning the various windows throughout our facilities.

## Care Ministries

Staff Contact: Dan Elmore



### **Baptism Team**

**Dan Elmore**

**864-268-2299 x17**

This team assist with water Baptism prior to and during a service.



### **Card Writing Team**

**Dan Elmore**

**864-268-2299 x17**

This team sends cards to those celebrating a special birthday, a newborn, a special anniversary, and also sends encouragement to our homebound, those recovering from surgery and warm sympathy to those who have lost a loved one.



### **Counseling Team**

**Dan Elmore**

**864-268-2299 x17**

The counseling team are trained and equipped individuals who offer support in such areas as: Premarital counseling, marriage, support and recovery, financial, and much more.



### **Funeral Support Team**

**Dan Elmore**

**864-268-2299 x17**

This team supports grieving families by providing meals, home sitting and childcare before, during and after a funeral.



### **Hospital Team**

**Dan Elmore**

**864-268-2299 x17**

This ministry provides care by visiting the sick in hospitals and nursing homes, and providing encouragement and prayer.



### **Prayer Team**

**Dan Elmore**

**864-268-2299 x17**

This team provides prayer and encouragement during each Sunday service. Teams are needed for both the 9:00am and the 11:00am service. Prayer team members are available at the end of each service to pray with individuals.

## Creative Arts: Media

Staff Contact: Connie Burton



### Camera Operator

**Will Wright**

**864-268-2299 x16**

Camera operators use quality video cameras during each Sunday service and special events. Consider volunteering during one or two Sunday's a month. Training available.



### DVD/CD Duplication

**Will Wright**

**864-268-2299 x16**

This ministry assists in duplicating, labeling, and preparing DVDs and CDs for distribution. Training available.



### Graphics Team

**Will Wright**

**864-268-2299 x16**

This ministry develops and runs ProPresenter for Sunday services and special events. Announcement loops, teaching slides, and song lyrics are some of the benefits of this much needed ministry.



### Lighting Team

**Will Wright**

**864-268-2299 x16**

This team operates the lighting board during Sunday services and special events. Training is available.



### Resource Development

**Tedd Lane**

**864-921-8196**

This team serves in developing preaching and teaching series into resources to train our church family.



### Sound Tech

**Tedd Lane**

**864-921-8196**

The purpose of this ministry is to run the sound board during Sunday services, children and youth events, and special events. Experience is preferred and training is required.



### Stage Hand

**Will Wright**

**864-268-2299 x16**

Stage hands help place and remove items from the stage, manage the script making sure cues are in sync.



### Video Editing

**Will Wright**

**864-268-2299 x16**

The video editor is instrumental in developing resources used during Sunday services, leadership training, and Home Group resources.

## Creative Arts: Worship & Music

Staff Contact: Connie Burton



### Lead Worshiper

**Jon Day**

**864-268-2299 x18**

The Lead worshiper sets the tone on Sunday services and invites participation for others to join in worshipping Jesus Christ. Audition required.



### Musician

**Jon Day**

**864-268-2299 x18**

Musicians participate in our worship band on Sunday's and special events. The band consists of guitarists (bass, electric, and acoustic), keyboardists, drums, and other instruments. Audition required.



### Worship Team

**Jon Day**

**864-268-2299 x18**

Worship team members serve as vocalists in support of the Lead Worshiper. Use your voice to make a joyful noise. Auditions required.



### Director

**Connie Burton**

**864-268-2299 x21**

The director manages the overall experience during a Sunday service. A good director is a detail oriented person and able to communicate well with others.



### Producer

**Connie Burton**

**864-268-2299 x21**

The producer works with the creative team in developing the scripts for each Sunday service. They operate as a "project manager" making sure all elements are prepared and ready in advance.



### Set Designer/Builder

**Connie Burton**

**864-268-2299 x21**

Set designers help build backgrounds and props for series and special events.

## **Growth Groups**

Staff Contact: Todd Carpenter



### **Growth Group Leaders**

**Todd Carpenter**

**864-268-2299 x15**

These are members or attendees on track for membership who facilitate a Growth Group of 12—18 People on a selected topic. On track for membership is defined as someone who is currently tithing and is signed up for the next SpringWell 101 Seminar



### **Growth Group Members**

**Todd Carpenter**

**864-268-2299 x15**

Individuals who have signed up for a Growth Group



### **Growth Group Coordinators**

**Todd Carpenter**

**864-268-2299 x15**

SpringWell attendees or members who are preparing to become Growth Group Leaders in the future by assisting the current group leader.



### **Growth Group Coaches**

**Todd Carpenter**

**864-268-2299 x 15**

Members who oversee up to 5 Growth Groups (including their own) and who are chosen from among experienced Growth Group Leaders.

## Guest Services

Staff Contact: Todd Carpenter



### **Parking Lot Team**

**Eddie Hamlin**

**864-313-1038**

The purpose of this ministry is to be the first to greet those who arrive in the parking lot on Sunday mornings and for special events. You will provide a smile and directions on where to park as well as helpful information for guests. This team needs a captain, service leaders, and parking lot greeters.



### **Greeters Team**

**Bo Greene**

**864-848-9826**

This team welcomes our guests at the doors in the lobby and in the auditorium. Greeters also give out weekly flyers. Consider committing to one service each month. This team needs a captain, service leaders, and greeters.



### **Usher Team**

**Sam Reynolds 864-848-0752 or Lori York 864-879-1329**

Ushers serve before and during the service in helping people find seats, receiving the offering and distribution of materials. Consider committing to one service. This team needs a captain, service leaders, and ushers.



### **Welcome/Information Team**

**Todd Carpenter**

**864-268-2299 x15**

Individuals are needed to serve at the Welcome/Information counter and be ready to greet guests, share information and distribute materials. This team needs a captain, service leaders and individual team members.



### **Café/Retail Team**

**Debbie Carpenter**

**864-414-3152**

The café eagerly serves up a cup of coffee and a morning snack with a warm smile. This is a great way to connect with lots of people. Retail sales will be coming soon. This team needs a captain, service leaders and individuals.



### **Security Team**

**Donnie Williams**

**864-304-6323**

The security team monitors crowd control, vehicle safety, and provides emergency assistance during Sunday services and special events. This team needs a captain, service leaders and individual security officers.



### **First Aid Team**

**Anthony Horton**

**864-787-9263**

The first aid team provides first response to medical emergencies during Sunday services and special events. This team needs a captain, service leaders, and team members.



### **Volunteer Central Team**

**Todd Carpenter**

**864-268-2299 x15**

Volunteer Central is the hub for all guest services. Team members help create an environment where each guest service team is informed and appreciated. You will also host the room making sure coffee and snacks are in place. This team needs a captain, service leaders, and hosts.

## L3 Student Ministries

Staff Contact: Chip Joiner



### Check-In Team

**Robin Kemp**

**864-268-2299 x 32**

The check-in team connects with every student who arrives for an event. This includes guests and consistent attendees.



### Data Entry

**Robin Kemp**

**864-268-2299 x 32**

Data Entry volunteers assist in our office helping keep student records up to date and manage event registrations.



### Computer Tech

**Robin Kemp**

**864-268-2299 x32**

Computer Techs maintain equipment used for LIFT services and operates ProPresenter media software.



### Lighting Tech

**Robin Kemp**

**864-268-2299 x32**

The lighting tech operates the light board for LIFT services.



### Security Team

**Robin Kemp**

**864-268-2299 x32**

The security team assists with crowd control during all student events.



### Set-Up/Tear-Down Team

**Robin Kemp**

**864-268-2299 x32**

This team helps by setting-up and tearing down for all student events.



### Small Group Leader

**Robin Kemp**

**864-268-2299 x32**

Adult leaders invest in students as the facilitator of a small group. All groups are same-sex. This is a great way to build transformational relationships.



### Sound Tech

**Robin Kemp**

**864-268-2299 x32**

This team maintains and operates the sound board during all LIFT services.

## Operations Ministries

Staff Contact: Bill Simmons



### **Administrative Support**

**Elaine Smith**

**864-268-2299 x12**

This ministry provides administrative support in data entry, miscellaneous office help, stuffing envelopes, putting workbooks together and other projects.



### **Daily Receptionist**

**Elaine Smith**

**864-268-2299 x12**

This team welcomes visitors to the office, answers phones and does light clerical work as needed. Schedules are regular Monday through Thursday, 4-5 hour shift and substitutions are welcome.



### **Graphic Design**

**Connie Burton**

**864-268-2299 x21**

Graphic designers are needed to develop logos and art work for a message series, special events and projects.



### **Website Development**

**Connie Burton**

**864-268-2299 x 21**

Individuals are needed with experience in website development to maintain and update the churches website.

## Organizational Ministries

Staff Contact: Bill Simmons



### **Elders/Trustees**

**Bill Simmons**

**864-268-2299 x 19**

The Elders/Trustees exist primarily for health and accountability of the lead pastor. These individuals comprise of lay-leaders who embrace the vision of SpringWell Church. They provide spiritual and governance oversight.



### **Management Team**

**Derek Turner**

**864-268-2299**

This team represents SpringWell Church in providing wisdom and support in the financial and operational planning of the church.



### **Church Health Team**

**Bill Simmons**

**864-268-2299 x19**

This team represents SpringWell Church in providing wisdom and support in the ministry strategy of the church. Areas include youth, children, discipleship and evangelism.



## **How to Respond:**

Call and get involved!

If any of these many ministry opportunities caught your interest, please contact the key leader associated with each ministry directly using the phone number provided.

Not sure what you might enjoy or be gifted at? Call several ministries and see if you can try them on for size. Keep looking until you find something that is a good match for you!

If you would like to start a new ministry, please call the church office at 864-268-2299 and ask to speak with the Staff Contact that is in charge of the ministry area your idea would fall under.